

Royal Statistical Society

The Royal Statistical Society is an international membership organisation with members in over 50 countries worldwide. We promote public understanding of statistics and provide professional support to statisticians and users of statistics. Through a range of activities and publications the RSS is a leading source of independent advice on statistical issues and through its links with government, academia, corporate and voluntary sectors, it is one of the most influential. The RSS Professional Development Centre provides courses for both RSS members and non-members. A wide range of courses are available including statistical, consultancy and management training, open courses across the UK and overseas, bespoke courses and training needs analysis.

Membership

The Royal Statistical Society provides a forum for all who are interested in the discipline and profession of statistics. The Society has over 7000 members, a quarter of whom live outside the UK. The Society's members come from a variety of professional backgrounds; some are users of statistics, some are statisticians practicing in industry, commerce, government, education or research, while others are in full-time education. The Society is sensitive to the particular needs of all its members, and therefore offers a range of different types of membership: (Fellowship, Professional Member, Section & Local Group Membership, Student Membership, Associate Schools and Colleges Scheme).

The Society also offers a range of benefits depending on the membership level that include:

- 10 issues of the Society's newsletter each year – RSS NEWS
- A choice of one of three journals (additional journals are available for subscription).
- A quarterly magazine - Significance
- Membership of your nearest local group and all sections of the Society
- Discounts for meetings, courses and conferences
- Access to the facilities at the Society Headquarters
- Full voting rights at Society elections
- Involvement in generating activities and new ideas
- Access to a library and to the Society archives (by appointment)
- Website with members enclosure, which includes the ability to search for other members, update personal details and pay subscriptions on-line, access to a wide range of statistical jobs, information on meetings and conferences, advice and information on careers, and a whole range of other topics of interest to everyone interested in the world of statistics.



For more information about membership options please go to www.rss.org.uk/join

Leading Edge Training

From the Royal Statistical Society

Information has never been more widely available. Learn how to make sense of it, and you'll make better decisions for your organisation or business. At the RSS, we've been training statisticians for many years. With our new programmes, our expertise is available to all. If you do research, or you're in business, you'll find a course that will help you interpret your world. And if you work in statistics, you'll still find all the courses you would expect from the leading professional body.

Training for All

Effective actions depend on good decisions. And good decisions depend on good information. Our courses give you a new perspective on your business or research, with topics including:

- Basic statistics – collect the right data and interpret it effectively.
- Statistical thinking that will enhance your decision-making skills and add value to your business.
- Statistics for Business Process Improvement.

Training for Statisticians

As you develop and grow in your career, you need different skill sets and knowledge. Our training programme meets these varying needs with a wide range of courses that include:

- New methodologies to enhance your research.
- Management and leadership skills for increased effectiveness.
- Essential expertise for those in medical and pharmaceutical statistics.

Course content has been developed by people with years of hands-on experience, and our course presenters are all experienced both in their field of expertise and as trainers. We keep numbers low, so all delegates can participate fully. You'll get practical, relevant information that you can use immediately, presented in an interactive and enjoyable setting.

See page 18 & 19 for a list of our current courses. We regularly add new topics and new dates - check our website www.rss.org.uk/courses for up-to-date information

We recognise that times are tough so we have tried to make attendance as easy as possible. Course fees remain fixed at the 2008 rates. Special rates are available for Students and Fellows of the RSS and Early Bird discounts are in effect so book early to take advantage of these.

Customised Courses and In-House Training

In-House Training Courses

Why not have one of our courses run at your own workplace?

Economical - In-house courses are charged by the day, not per delegate, therefore you pay one rate regardless of the number of people you wish to train (the maximum depends on the course chosen). Our rate for one day is £2750 exc vat, £4000 exc vat for two days. If you book more than one in-house course, rates can be negotiated.

Flexible and Efficient - Not only is in-house training value for money but it also reduces the time staff have to be away from the office and the timings are completely up to you. It can also give you and your team the opportunity to talk openly and ask questions and receive responses that specifically relate to and benefit your company.

All our courses can be delivered as in-house training and can be adapted to the specific needs of your company or organisation.

Customised Courses

We understand that companies and organisations are working in challenging times. Why not let us design and organise a course specifically for your current business needs.

Companies and organisations can have very different needs. At the RSS Professional Development Centre we work with a network of professional trainers who are experts in their fields and who can tailor courses to the specific requirements of an individual business or organisation.

Contact us to see how we can help with your training.

Contents and Course Sections

Our courses are grouped into 5 sections: for those starting out in statistics or needing a basic overview of a particular concept; for those working in specialised statistical sectors of industry or commerce; for those interested in methodology and research; for those involved in medical and pharmaceutical and general courses.

Some courses do fit into more than one section, so we recommend that you browse the full programme to see what could be useful to you.

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RSS Course Programme 2009

Consultancy skills – 5th March 2009 - London

Section (G)

Roland Caulcutt & Dr. Julie Bullen

A highly participative workshop for statisticians who wish to improve their ability to help non-statistical clients. Discussions and interactive exercises will allow participants to explore the non-statistical issues that can undermine effective consultancy.

For: This course will appeal to all statisticians who wish to improve their ability to help non-statistical clients.

Delegate comment: “Very interesting and will be useful in my job”.

Presenting data – 12th March 2009 - London

Section (B) (G)

Ed Swires-Hennessy

This one-day course is the foundation to all presentations of statistical information. The basic principles of presenting information in tables, charts, maps and text are explained. These are illustrated and then reinforced through practical exercises.

For: Anyone who is involved in communicating statistics or the message contained in them. It covers the interpretation of information by non-statisticians, the reporting on data – of any description – within organisations, and the presentation of a message to specific communities and the general public.

Delegate comment: “The course was good and I came away much more confident in my presentation skills”.

Continuing Professional Development enables you to learn your job quickly and effectively and perform to the required level in a shorter time.

Design and analysis of multicentre trials – 9th April 2009 - London

Section (M & P)

Prof. Byron Jones

This course will consider the design and analysis of multicentre trials as used in the pharmaceutical industry. Both fixed and random effects models will be considered as well as the forecasting of patient recruitment. Regulatory issues will also be considered. Both continuous and binary data will be considered.

For: This course will appeal to all statisticians in the pharmaceutical industry or in medical research generally where multicentre trials are run.

Open revision day for higher certificate module one – 21st April 2009 - London

Section (G)

Dr. Alan Kimber

This course is designed as a revision session for candidates for the Higher Certificate Module One examination. An overview of the syllabus will be given. However, the main activity of the day will be example sessions, embedded within which will be tips on examination techniques.

For: Candidates taking the Higher Certificate Module One examination.

Delegate comment: “The course has helped me prepare for my upcoming exams and it was very good to meet other people working for their exams”.

Training improves your work performance.

Training reduces the number of mistakes made, thereby reducing the amount of management time required to sort these out, and a saving in the cost of re-doing them.

Open revision day for higher certificate module two – 22nd April 2009 - London

Section (G)

Dr. Alan Kimber

This course is designed as a revision session for candidates for the Higher Certificate Module Two examination. An overview of the syllabus will be given. However, the main activity of the day will be example sessions, embedded within which will be tips on examination techniques.

For: Candidates taking the Higher Certificate Module Two examination.

Delegate comment: “Good course”.

Multi-level models – 22nd & 23rd April 2009 – Lancaster University

Section (M & R)

Dr. Damon Berridge

The aim of this course is to highlight the problems that occur when the hierarchical nature of many social surveys is ignored in routine statistical analysis. The classical “variance components” ANOVA model will be described and extended to multi-level model. Estimation techniques such as REML will be outlined. The analysis of these models will be illustrated using software such as STATA and GLLAMM.

For: The primary audience for the course is social science researchers and research students. The secondary audience is data analysts from government, health and medicine.

Staff turnover reduces because employees who have received training are less likely to become frustrated at the lack of training opportunities and will have a higher degree of job satisfaction, and from their point of view, security.

Provides a more flexible workforce because training can increase staff versatility by widening the number of jobs they are able to undertake.

Missing data – 26th & 27th May 2009 - London**Section (M & P)****Dr. James Carpenter & Prof. Mike Kenward**

The aims of the workshop are to help participants develop an appreciation of the issues that arise when data are missing; to explain common jargon; to develop an intuition for the shortcomings of simple methods for coping with missing data; to develop an intuition for direct model-based, multiple imputation-based and weighting approaches for the analysis of partially observed data and explore relevant software; to understand the importance of sensitivity analysis and how it can be carried out; and to learn from each other by discussing experiences.

For: Applied statisticians from most backgrounds (e.g. medical, social sciences), statistically able researchers (e.g. epidemiologists, social scientists, and economists).

Delegate comments: “Both presenters were very clear speakers”. “Comprehensive notes”.

An introduction to time series forecasting – 2nd & 3rd June 2009 - London**Section (B, I & F)****Prof. Robert Sollis**

This course offers an introduction to time series forecasting. The course will explain how to forecast time series using univariate and vector statistical time series models, and how to evaluate the forecasts obtained to help decide on the best forecasting specifications to be used in practice. The most well-known time series models will be covered including autoregressive moving average (ARMA) models, vector autoregressive (VAR) models, vector error correction models (VECM), and non linear time series models (e.g. threshold autoregressive models). Recently developed statistical procedures for evaluating the accuracy and information content of forecasts will also be discussed.

For: Applied statisticians and econometricians wanting a detailed introduction to forecasting using parametric time series models. This includes researchers working in academia, banking/finance, consultancy, health service, marketing, the ONS or elsewhere.

Delegate comment: “Well paced, good breaks, interesting information and well informed speaker”.

Learn from expert, experienced and engaging trainers.

Productivity in the workplace improves at a significantly higher rate than the cost of investing in staff development and training.

TO BOOK A PLACE - e-mail: courses@rss.org.uk, phone: +44 (0)1625 504 067, fax: +44 (0)1625 267 879, or visit www.rss.org.uk/courses
RSS PDC is managed by Resources for CPD

An introduction to R & S-Plus – 4th June 2009 - London**Section (M & R) (B)****Andrew Jack**

This one-day course aims to give a basic introduction to R and S-Plus for people with no or little previous experience. The course will introduce the R and S-Plus working environment, demonstrate how to load data from a variety of sources (e.g. Excel) and then teach the basics of data manipulation, visualisation and analysis in R and S-Plus. The course will focus on the programming language only, and not the graphical user interface.

For: Anyone who wishes to visualise and /or analyse numerical data.

Delegate comment: “Speaker has good knowledge of subject and good handouts for further reference”.

Multilevel modelling – 4th & 5th June 2009 - London**Section
(M & R), (M & P)****Prof. Harvey Goldstein & Prof. Fiona Steele**

This two-day course is designed to give participants a solid grounding in the theory and application of multilevel models. The course will be based around theoretical sessions followed by “hands-on” sessions illustrating the theoretical concepts. The practical sessions will use the MLwiN software package. The course will not assume a high level of statistical knowledge, but participants should be familiar with the application and interpretation of multiple regression analysis.

For: Statisticians and quantitative researchers with an interest in the analysis of hierarchically structured data. Previous participants have included university researchers from the social sciences, medicine and public health and government statisticians.

Delegate comment: “Really enjoyed the practical sessions, other sessions were easy to understand and apply”.

Enables you to keep up-to-date with the latest software.

Increases your knowledge to boost your confidence.

Statisticians in a Six Sigma organisation – 17th June 2009 - London**Section (G)****Roland Caulcutt**

What contribution can a statistician make within an organisation that is pursuing a Six Sigma strategy? Many large organisations are using Six Sigma strategy to improve performance. This is achieved by trained employees – known as “blackbelts” and “greenbelts” – using statistical techniques to improve processes. In many cases the statisticians employed by the organisation are not involved; though there are many ways that they could usefully participate. Roland Caulcutt has trained hundreds of blackbelts and greenbelts in several large organisations. Using a business simulation, he will demonstrate how the improvements are achieved and how statisticians can effectively contribute.

For: Statisticians employed by larger organisations.

Consultancy skills – 2nd & 3rd September 2009 - London**Section (G)****Roland Caulcutt & Dr. Julie Bullen**

Inter-personal skills can greatly influence the effectiveness of statistical consultancy. The development of such skills requires practice. This course goes beyond our one-day introductory course by offering the opportunity for participants in role play interactions, with supportive feedback from experienced coaches.

For: Statisticians who wish to improve their effectiveness as consultants. The course should be particularly beneficial for younger statisticians who can accelerate their improvement by practising new skills in the safe and supportive environment of this course.

Delegate comments: “I really enjoyed the course”. “Both Julie and Roland knew exactly how to answer our questions”.

Provides you with an opportunity to meet people from similar backgrounds or those with a similar role. You can learn from their experiences as well as from your own.

Effective mentoring and coaching – 3rd September 2009 - London

Section (G)

Peter English

This one-day course will show how mentoring and coaching can be a powerful and cost-effective way of developing people within the workplace. There is a wealth of evidence to show that the usefulness of mentoring and coaching relationships is significantly enhanced if the mentor/coach has been trained in how to undertake the role.

For: Experienced statisticians or senior managers who are willing to act as mentors or coaches to less experienced colleagues.

Delegate comments: “Extremely useful”. “Excellent course, lots of variety in methods, good pace”.

Presenting data – 17th September 2009 – London

Section (B) (G)

Ed Swires-Hennessy

This one-day course is the foundation to all presentations of statistical information. The basic principles of presenting information in tables, charts, maps and text are explained. These are illustrated and then reinforced through practical exercises.

For: Anyone who is involved in communicating statistics or the message contained in them. It covers the interpretation of information by non-statisticians, the reporting on data – of any description – within organisations, and the presentation of a message to specific communities and the general public.

Delegate comment: “The course has given me an overall understanding of how data should be presented”.

Builds confidence, personally and professionally, and can increase motivation.

Adds new skills and expertise, and extends and improves your existing skills.

Ethics and statistics – 30th September 2009 - London**Section (B, I & F) (G)****Prof. Jane Hutton**

Ethics is the investigation of reasoning concerning ideas such as good, duty, responsibility, honour, choice, and freedom; and the foundations and logical implications of these concepts. This course will give a brief introduction to four main ethical theories; those of the RSS, ASA and ISI will be considered, with some comparison with ethics of other professions. Applications in agriculture, education, medicine and politics will be discussed. Participants should gain a more explicit understanding of their own ethics, and an increased familiarity with applying other views to statistics.

For: Statisticians who are willing to consider what their responsibilities to society, colleagues and clients or students are, and who have asked themselves: “Should I do the data collections or analysis which I have been asked to do”?

Introduction to Stata – 26th October 2009 - London**Section (M & R) (B)****Tim Collier**

This one-day course aims to give a basic introduction to Stata for people with no previous experience of Stata but wish to go on to use it for research purposes. This course will introduce the Stata working environment, demonstrate how to load data from a variety of sources (e.g. Excel) and then teach the fundamentals of data checking, processing and management. Some commands for producing simple summaries will be introduced. We will also introduce Stata’s extensive on-line help facility, so enabling participants to go on learning after the course.

For: Statisticians and researchers who have not used Stata previously.

Delegate comment: “The course was faultless; it gave me everything that I expected”.

Gives you a new sense of purpose and helps to make you feel more valued.

Inspirational leadership within a statistical organisation – 28th & 29th October 2009 - London Section (B, I & F)

Duncan Miles & Denis Greer

This course aims to enhance the participant's understanding of effective leadership behaviours; increase their understanding of team roles and techniques for sustaining high performance teams; and to enhance their overall impact and effectiveness through increased self-awareness and the use of productive communication approaches.

For: Existing and future statistical managers who are required to think and act strategically and who want to improve their leadership capacity.

Delegate comment: "Excellent presenters; very good content and delegate participation".

Introduction to pharmacokinetics and clinical pharmacology – 2nd November 2009 - London Section (M & P)

Alwyn Pidgen

The main focus is placed upon understanding the key pharmacokinetic concepts & principles and their application within Pharmaceutical research. Following a short introduction, the areas of Absorption, Distribution & Elimination are explained in detail. Key pharmacokinetic parameters relating to these areas are then explained & derived. Both the model dependent & model independent approaches to parameter estimation are discussed. Examples are presented. The course finishes with a practical look at the application of pharmacokinetics within a clinical context.

For: Anyone who either directly or indirectly works in Drug Research and Development.

Delegate comment: "Very good examples and covered most of my needs from the course".

Improves the competitiveness amongst employees and profitability of a company.

Powerful statistical relationships: producing and maintaining effective results for the client and practitioner – 4th & 5th November 2009 - London

Section (B, I & F)

Denis Greer & Duncan Miles

Statistical organisations are facing rapid change and complex problems. Increasingly, internal and external customers are responding by expecting staff to move quickly into consulting roles and to respond rapidly with practical, creative, cost effective, quality solutions and options. The course will help you to develop the skills necessary to fulfil this new role and to make a real difference within your organisation by providing a valuable, effective, tailored consultancy service to all your clients and colleagues.

For: This course will appeal to statisticians and statistical staff who want to enhance the effectiveness of their relationships, consultations and interactions with colleagues and non-statistical clients. The course is also suitable for those who want to enhance their understanding of effective consulting which can be applied in a non-statistical context.

Delegate comment: “Good delivery and kept my interest throughout”. “I would recommend the course to others”.

Missing data – 10th & 11th November 2009 - London

Section (M & P)

Dr. James Carpenter & Prof. Mike Kenward

The aims of the workshop are to help participants develop an appreciation of the issues that arise when data are missing; to explain common jargon; to develop an intuition for the shortcomings of simple methods for coping with missing data; to develop an intuition for direct model-based, multiple imputation-based and weighting approaches for the analysis of partially observed data and explore relevant software; to understand the importance of sensitivity analysis and how it can be carried out; and to learn from each other by discussing experiences.

For: Applied statisticians from most backgrounds (e.g. medical, social sciences), statistically able researchers (e.g. epidemiologists, social scientists, and economists).

Delegate comment: “All aspects of the course were professionally taken care of”.

Learning and development is essential if a company is going to continue to grow and achieve targets.

Enables staff to achieve consistency high standards of work.

Questionnaire design – 12th November 2009 - London**Section (G)****Dr. Pamela Campanelli**

Through looking at a wide range of pitfalls, this course explores ways to assess the effectiveness of existing questionnaires as well as how to write successful new questionnaires. It brings together key points from the research literature and addresses practical concerns. Common errors in the wording of individual questions are discussed as well as how to combine individual questions into a meaningful questionnaire. Also covered are the special concerns faced in writing questionnaires for interview surveys versus self-completion surveys.

For: Anyone interested in critiquing an existing questionnaire or writing one of their own. The course is suitable for people new to questionnaire design as well as those who have experience in questionnaire design but would like to brush up on the latest thinking.

Delegate comment: “The course was interesting, informative and met my needs for knowledge about designing questionnaires”.

Bayesian adaptive designs – 17th November 2009 - London**Section (M & P)****Prof. Andy Grieve & Mike K Smith**

This course serves as an introduction to the field of Bayesian Adaptive Designs. Participants will learn where these designs fit into the class of data-dependent designs in which decisions about the conduct of the trial depending on accumulating data. The course covers many of the available Bayesian Adaptive Designs and the emphasis of the course is firmly on the practical aspects rather than on the underlying theory and philosophy of Bayesian statistics.

For: Statisticians working for pharmaceutical companies and CROs.

Delegate comment: “Very relevant and interesting”.

Continuing Professional Development enables you to learn your job quickly and effectively and perform to the required level in a shorter time.

Improves your work performance.

Consultancy skills – 17th November 2009 - London

Section (G)

Roland Caulcutt & Dr. Julie Bullen

A highly participative workshop for statisticians who wish to improve their ability to help non-statistical clients. Discussions and interactive exercises will allow participants to explore the non-statistical issues that can undermine effective consultancy.

For: This course will appeal to all statisticians who wish to improve their ability to help non-statistical clients.

Delegate comment: “Very interesting”. “It kept my attention the whole way through and I learned things that I can apply in everyday work situations”.

Multilevel modelling – 26th & 27th November 2009 - London

**Section
(M & R) (M & P)**

Prof. Harvey Goldstein & George Leckie

This two-day course is designed to give participants a solid grounding in the theory and application of multilevel models. The course will be based around theoretical sessions followed by “hands-on” sessions illustrating the theoretical concepts. The practical sessions will use the MLwiN software package. The course will not assume a high level of statistical knowledge, but participants should be familiar with the application and interpretation of multiple regression analysis.

For: Statisticians and quantitative researchers with an interest in the analysis of hierarchically structured data. Previous participants have included university researchers from the social sciences, medicine and public health and government statisticians.

Delegate comment: “The course was organised and the topics were well-structured”. “The speakers showed in-depth knowledge in the subject”.

The organisation which invests in training achieves higher output and value added per employee.

Meta analysis – TBC - London**Section (M & P)****Prof. Stephen Senn**

The course will be invaluable for all those involved in meta-analysis of pharmaceuticals, whether as a consumer or producer, or working for sponsor, regulator, contract research organisation or in academia.

For: Medical statisticians and other numerically minded life-scientists, especially those working in the pharmaceutical industry.

Delegate comment: "It was a very comprehensive course; the speaker was extremely knowledgeable and happy to respond to questions."

Basis statistics for laboratories – TBC - TBC**Section (M & R)****Carolyn Craggs**

This two day course is designed for people who need to apply statistical analysis to laboratory data. It aims to give delegates the knowledge and confidence to correctly apply statistical tools and interpret results in their work situation.

For: Laboratory staff – chemistry, metrology, physical testing, biology – from any organisation with a scientific/technical testing laboratory. Suitable for research staff.

Reduces the number of mistakes made, thereby reducing the amount of management time required to sort these out, and a saving in the cost of re-doing them.

2009 COURSES AT A GLANCE – Courses are listed in date order

COURSE TITLE	DATE	LOCATION	TRAINERS	SECTION	PAGE
Consultancy skills - one day course	5 Mar	London	R. Caulcutt J. Bullen	General	5
Presenting data	12 Mar	London	E. Swires- Hennessy	Basic	5
Design and analysis of multicentre trials	9 April	London	Byron Jones	Medical/ Pharmaceutical	6
Open revision day for higher certificate module one	21 April	London	A. Kimber	General	6
Open revision day for higher certificate module two	22 April	London	A. Kimber	General	7
Multi-level models	22-23 April	Lancaster University	D. Berridge	Medical & Research	7
Missing data	26-27 May	London	J. Carpenter M. Kenward	Medical/ Pharmaceutical	8
An introduction to time series forecasting	2-3 June	London	R.Sollis	Business/ Industry/Finance	8
An introduction to R & S-Plus	4 June	London	A. Jack	Methodology/ Research	9
Multilevel modelling	4-5 June	London	H. Goldstein F. Steele	Methodology/ Research	9
Statisticians in a Six Sigma organisation	17 June	London	R. Caulcutt	General	10
Consultancy skills – two day course	2-3 Sept	London	R. Caulcutt & J. Bullen	General	10
Effective mentoring and coaching	3 Sept	London	P. English	General	11
Presenting data	17 Sept	London	E. Swires- Hennessy	Business/ General	11
Ethics & statistics	30 Sept	London	J. Hutton	Business/ Industry/Finance	12

COURSE TITLE	DATE	LOCATION	TRAINERS	SECTION	PAGE
An introduction to Stata	26 Oct	London	T. Collier	Methodology and Research	12
Inspirational leadership within a statistical organisation	28-29 Oct	London	D. Miles & D. Greer	Business/ Industry/ Finance	13
Introduction to pharmacokinetics and clinical pharmacology	2 Nov	London	A. Pidgen	Medical & Pharmaceutical	13
Powerful statistical relationships: producing and maintaining effective results for the client and practitioner	4-5 Nov	London	D. Miles & D. Greer	Business/ Industry/ Finance	14
Missing data	10-11 Nov	London	J. Carpenter & M. Kenward	Medical & Pharmaceutical	14
Questionnaire design	12 Nov	London	P. Campanelli	General	15
Bayesian adaptive designs	17 Nov	London	A. Grieve & M. Smith	Medical & Pharmaceutical	15
Consultancy skills – one day course	17 Nov	London	Roland Caulcutt & Julie Bullen	General	16
Multilevel modelling	26-27 Nov	London	H. Goldstein & G. Leckie	Methodology & Research	16
Meta analysis	TBC	London	S. Senn	Medical & Pharmaceutical	17
Basic statistics for laboratories	TBC	TBC	Carolyn Craggs	Basic	17

BOOKING INFORMATION - To ensure a fast and efficient booking system you can: Email: courses@rss.org.uk, Telephone: 01625 504067, Fax: 01625 267879 or visit the website at www.rss.org.uk/courses

We recognise that times are tough so we have tried to make attendance as easy as possible. Course fees remain fixed at the 2008 rates. Special rates are available for Students and Fellows of the RSS and Early Bird discounts are in effect so book early to take advantage of these.

The Royal Statistical Society PDC is managed by Resources for CPD (RfC).

RfC offers a team of experienced staff who work with not-for-profit organisations to organise professional development and training courses: finding the venue, negotiating with trainers, preparing course materials, marketing, registration, communication with attendees and managing payments.

Our expertise in training and event management means that we understand the needs of training providers, trainers, presenters, facilitators, training coordinators and course attendees. We speak your language!

Whether it's an in-house training course, a long-term training programme or a national conference, RfC exists to reduce the workload on your volunteers and staff.

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RSS PDC is managed by Resources for CPD

Customised Courses and In-House Training

In-House Training Courses

In-house courses are charged by the day. Our rate for one day is £2750 exc vat, £4000 exc vat for two days. If you book more than one in-house course, rates can be negotiated.

Flexible and Efficient

- . In-house training is value for money,
- . It reduces the time staff have to be away from the office,
- . You decide when the course best fits your work programme.
- . It specifically relates to and benefits your company.
- . All our courses can be delivered as in-house training and can be adapted to the specific needs of your company or organisation.

Customised Courses

- . We can design and organise a course specifically for your current business needs.
- . We work with a network of professional trainers who are experts in their fields and who can tailor courses to your specific requirements.

Contact us to see how we can help with your training.